**Above & Beyond Children’s Museum**

**Position Title: Facility Maintenance Support Specialist**

Above & Beyond Children’s Museum (www.abkids.org) is Sheboygan, Wisconsin's longest running children’s museum. Our mission is to be a special place for children and their families where play and education connect through exploration and discovery. We are committed to ensuring all children and families in Wisconsin and beyond feel welcomed at the Museum, that play is accessible for all, and that our programming and events provide opportunities to connect our community through play and education.

**Position Summary:**

Advance the Museum’s mission by providing a positive guest experience and modeling exceptional visitor service in daily contact with Museum visitors.

**Reports to:** Facility Housekeeping Coordinator

**Classification:** Part-Time Non-Exempt, 10-20 hours per week

**Compensation:** $10 per hour

**Duties and Responsibilities:**

The Facility Maintenance Support Specialist is responsible for the overall cleanliness of the entire facility and all exhibits. Duties and responsibilities include the following:

Trash removal

Cleaning all bathrooms

Restocking soap, sanitizer, and paper dispensers periodically

Sanitizing exhibits

Vacuuming all carpets and stairwells

Sweeping and mopping all hard surface floors

Disinfecting all surfaces

Removing fingerprints from doors, windows, mirrors, elevator and water fountains

Dusting all pipes, vents, and baseboards

Erasing and washing all chalkboards and chalk trays

Washing carpets and stain removal as needed

Other duties as assigned.

Monday jobs:

Washing carpets (as needed)

Dusting pipes, vents, and railings (weekly)

Vacuuming stairs and mezzanine level (weekly)

Cleaning Window sills and Baseboards (weekly)

**To Apply:**

Send resume to Andrew Olenick at andrew@abkids.org.

Above & Beyond Children’s Museum provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.